



Agent Sign up - Exceleras DispoSolutions

You can subscribe and create your profile by going to www.exceleras.com.

Click “New User Signup” from drop-down select “Agent”



← → ↻ 🏠 exceleras.com/clientlogins/DST/signup.aspx

Exceleras® HOME PRODUCTS PROPERTY SEARCH ABOUT CONTACT NEW USER SIGNUP LOG IN

Welcome New Agent

To begin the sign-up process, please enter your email address to check if you are already in our database.

Email Address

Confirm Email

Enter “Email Address” and click “Submit”

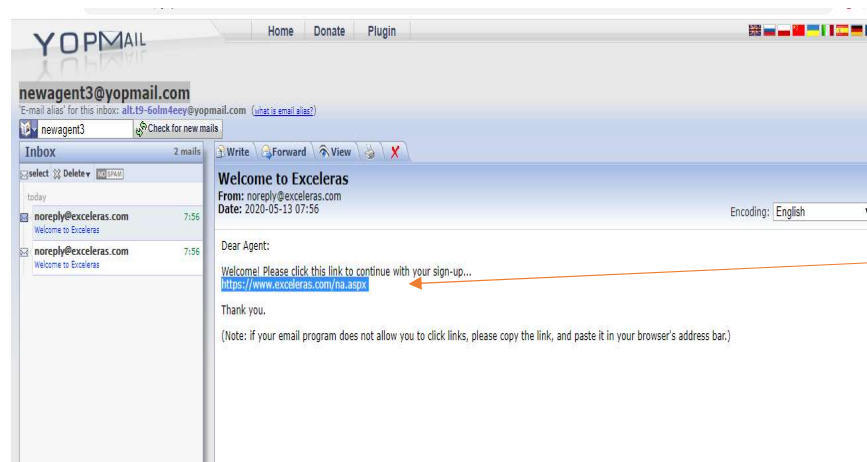
A “Welcome Agent” message will appear and direct you to check your email.

← → ↻ 🏠 exceleras.com/clientlogins/DST/ckagentdb.aspx

Exceleras® HOME PRODUCTS PROPERTY SEARCH ABOUT CONTACT NEW USER SIGNUP LOG IN

WELCOME Agent!

Your email address was not found in our database, so we have sent you an email with a link to continue your sign-up process. Please check your email, then log in to create your Profile. Thank you for your interest in DispoSolutions!



Check mail for “No reply Welcome to Exceleras” email

Click or copy paste link from the email received
(<http://exceleras.com/na.aspx>)

Read “Agent User Agreement” select “I agree”
click “SUBMIT”



Agent Profile:

CONTACT INFORMATION	EXPERIENCE
Login Name: *	First Year in Real Estate: <input type="text"/>
First Name: *	MLS Member: <input type="radio"/> Yes <input type="radio"/> No
Last Name: *	License Expiration Date: <input type="text"/>
Email Address: *	ESO Insurance Expiration Date: <input type="text"/>
Confirm Email Address: *	Transaction Summary
Office Phone: *	Total # properties sold in past 12 months as Listing agent: <input type="text"/>
Fax: <input type="text"/>	# of these listings you sold yourself: <input type="text"/>
Cell Phone: <input type="text"/>	Of the properties you sold in past 12 months as Listing agent, how many of those were:
Pager: <input type="text"/>	REO: <input type="text"/>
Birthdate: Month * Day *	RELOs: <input type="text"/>
Company Information	Total # properties sold in past 12 months as Buyer's Agent: <input type="text"/>
Company Name: *	What percentage of your listings were sold to investors? %
General Office Phone: <input type="text"/>	
Company Address: *	Types of Properties Serviced
Company City: *	You will only appear available for the property types you select.
Company State: *	Residential Single family: <input type="radio"/> Yes <input type="radio"/> No
Company Zipcode: *	
Company County: *	
PO Box: <input type="text"/>	
PO Box City: <input type="text"/>	
PO Box State: <input type="text"/>	
PO Box Zip: <input type="text"/>	
# of Agent in Office: <input type="text"/>	

From “Agent Profile” fill in all required fields

****Login Name can be your email address****

Login Name *

First Name *

Last Name *

Email Address*

Confirm Email Address*

Office Phone*

Company Name*

Company Address*

Company City*

Company State*

Company Zip Code*

Company County*

What percentage of your listing were sold to investors? *

Company Address: *	IMPORTANT: include Street Direction (N, S, E, W), Street Type (St, Ave, Blvd, etc.), Suite # when applicable	Total # properties sold in past 12 months as Buyer's Agent: <input type="text"/>
Company City: *	Select...	# of these listings you sold yourself: <input type="text"/>
Company State: *	Select...	Of the properties you sold in past 12 months as Listing agent, how many of those were:
Company Zipcode: *	Select...	REO: <input type="text"/>
Company County: *	Select...	RELOs: <input type="text"/>
PO Box: <input type="text"/>		Total # properties sold in past 12 months as Buyer's Agent: <input type="text"/>
PO Box City: <input type="text"/>		What percentage of your listings were sold to investors? %
PO Box State: <input type="text"/>		
PO Box Zip: <input type="text"/>		Types of Properties Serviced
# of Agent in Office: <input type="text"/>		You will only appear available for the property types you select.
		Residential Single family: <input type="radio"/> Yes <input type="radio"/> No
		Residential Condo/Townhouse: <input type="radio"/> Yes <input type="radio"/> No
		Residential 2 to 4 units: <input type="radio"/> Yes <input type="radio"/> No
		Residential Manufactured homes: <input type="radio"/> Yes <input type="radio"/> No
		Residential Co-ops: <input type="radio"/> Yes <input type="radio"/> No
		Residential Single family lots: <input type="radio"/> Yes <input type="radio"/> No
		Specialized 5+ units: <input type="radio"/> Yes <input type="radio"/> No
		Specialized Office: <input type="radio"/> Yes <input type="radio"/> No
		Specialized Retail: <input type="radio"/> Yes <input type="radio"/> No
		Specialized Mixed use: <input type="radio"/> Yes <input type="radio"/> No
		Specialized Industrial: <input type="radio"/> Yes <input type="radio"/> No
		Specialized Vacant land: <input type="radio"/> Yes <input type="radio"/> No

Click on “SUBMIT PROFILE”,



Thank you. Agent Profile added.

Please click this button to add this address to our mapping database.

[ADD ADDRESS TO MAPPING](#)

After clicking the button, please be patient... this process may take a minute.

Click “ADD ADDRESS TO MAPPING”
click “CONTINUE”

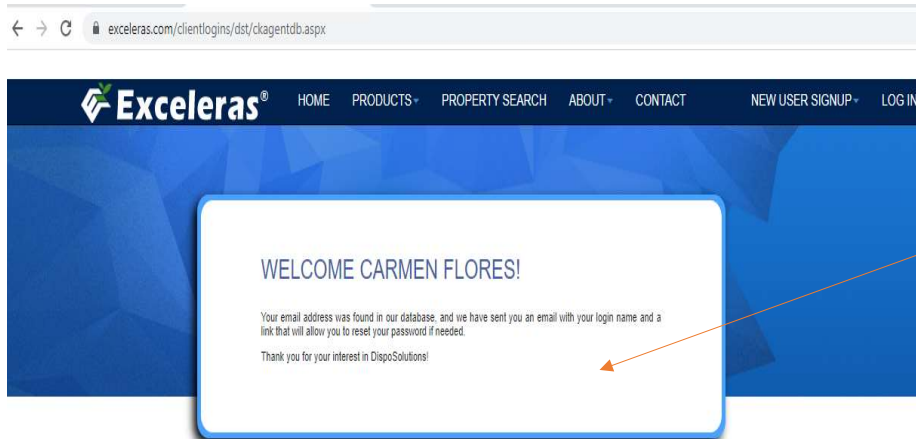


Thank you. Agent address added to mapping database.

Google Address Mapping Result:
This address is ready for use.

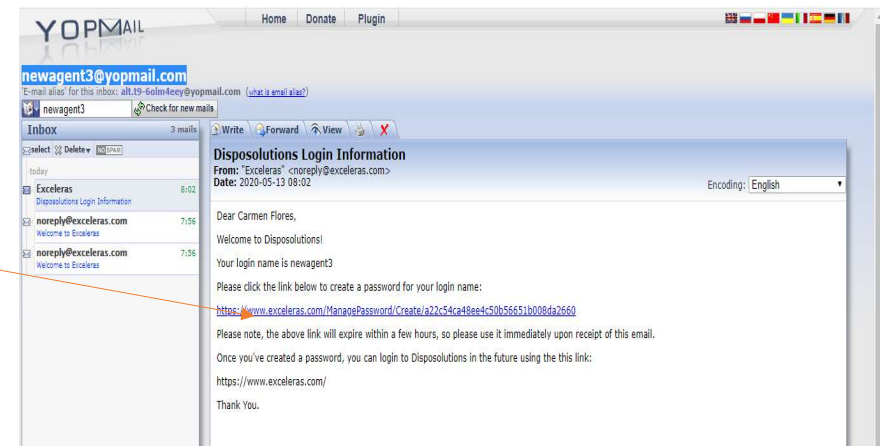
Please click CONTINUE to receive an email with your login name and a link that will allow you to create a password...

[CONTINUE](#)



A **Welcome** message will appear directing you to check your email.

Check email for “**Disposolutions Login Information**” please click the link to create a password.



exceleras.com/ManagePassword/Create/a22c54ca40ee4c50b56651b008da2660

Welcome | Exceleras SUPPORT | CHANGE PASSWORD

Exceleras®

Create Password

Please enter a new password below.

User: Carmen Flores	Password: *	<input type="password"/>	Password Requirements <ul style="list-style-type: none">✓ Must be between 8 and 25 characters✓ Must contain at least one uppercase letter✓ Must contain at least one lowercase letter✓ Must contain at least one number✓ Must contain at least one special symbol: !@#\$%^&*+.+=
Login Name: newagent3	Valid	<input type="password"/>	
Verify Password: *		<input type="password"/>	

CREATE PASSWORD

Password Requirements:

- *Must be between 8 and 25 characters
- *Must contain at least one uppercase letter
- *Must contain at least one lowercase letter
- *Must contain at least one number
- *Must contain at least one special symbol: !@#\$%^&*+.+=

Click **“Create Password”**

Welcome Carmen Flores | Century 21 Masters

Exceleras®

REOs VALUATIONS SHORT SALES BUYER AG

Your password has been created.

[Continue to next page](#)

Once password is created, click **“Continue to next page.”**

DispoSolutions Subscription Sign-Up

Please review the information carefully before submitting your subscription.

Exceleras is requesting that all agents choose one of the following subscription options:

☐ **Limited Subscription (FREE)**

Be able to receive BPO assignments, work on existing Short Sale property assignments, and submit offers on behalf of a buyer.

☐ **Basic Subscription - \$75 per year**

Take advantage of all the benefits of Limited Subscription, plus be able to receive REO property assignments.

☐ **Premium Subscription - \$300 per year**

Take advantage of all the benefits of a Basic Subscription, plus:

- Be searchable in up to 30 zip codes to receive REO property assignments.

- Be able to promote your Web site on your Agent Profile Page and on clients' agent search results.

SUBMIT

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Select one of the DispoSolutions Subscriptions:

- **Limited Subscription (FREE)** – be able to receive BPO and Short Sale assignments, and submit offers on behalf of Buyers.
- **Basic Subscription - \$75 per year** - All benefits included in Limited Subscription, plus be able to receive REO property assignments.
- **Premium Subscription - \$300 per year** – All benefits included in Basic Subscription, plus be searchable in up to 30 zip codes to received REO property assignments, ability to promote your website on your Agent Portal page and on Clients' agent search results.

Once you make your selection, click
"Submit."

Exceleras Technical Support 847-716-5430

DispoSolutions Subscription Sign-Up

Please review the information carefully before submitting your subscription.

Exceleras is requesting that all agents choose one of the following subscription options:

- ☒ **A Limited Subscription (FREE)**
Be able to receive BPO assignments, work on existing Short Sale property assignments, and submit offers on behalf of a buyer.
- ☐ **Basic Subscription - \$75 per year**
Take advantage of all
- Be searchable in
- Be able to promote
- ☐ **Premium Subscription - \$150 per year**
Take advantage of all
- Be searchable in
- Be able to promote

Are you sure you don't want to upgrade to Basic or Premium?

Before we submit your Limited Subscription, we want to be sure that you understand that with a Limited Subscription, you'll be eligible to receive BPO assignments, work on existing Short Sale property assignments, and submit offers on behalf of a buyer only. If you would also like to receive REO assignments, expand your zip code searchability and promote your Web site, you should upgrade to a Basic or Premium Subscription.

Please note that you can always change your DispoSolutions subscription by clicking on the 'Subscription Details' tab

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Note if "LIMITED" is selected, next screen select **"CONTINUE WITH LIMITED"** proceed to next screen



Please keep your E&O insurance and license up to date and agree to any seller policies and procedures (if applicable) to ensure timely payments and maximize availability for assignments

Our record indicates following

	Incomplete Upload Real Estate License Strongly Recommended Why?
	Incomplete Real Estate License Expiration Date Strongly Recommended Why?
	Incomplete Upload E&O Insurance Strongly Recommended Why?
	Incomplete E&O Insurance Expiration Date Strongly Recommended Why?
	Incomplete Supplier Diversity Questions Recommended Why?

CONTINUE

“Our Record Indicates Following” click “**CONTINUE**” to SAVE and COMPLETE profile setup

MY ACCOUNT

PROFILE SUBSCRIPTION DETAILS

[Agent User Agreement](#)

Updated 5/13/2020 11

CONTACT INFORMATION

First Name: *
 Last Name: *
 Email Address: *
 Confirm Email Address: *
 Office Phone: *
 Fax:
 Cell Phone:
 Pager:
 Birthdate:

Real Estate License & E&O Insurance details

Real Estate License Expiration Date:
 E&O Insurance Expiration Date:
 Submit Real Estate License

 Submit E&O Insurance Policy

EXPERIENCE

First Year in Real Estate:
 MLS Member: ☐ Yes ☒ No
 Fannie Mae Approved: ☐ Yes ☒ No
 Your Fannie Mae ID: *

Certifications
 NABPOP Certified: ☐ Yes ☒ No
 Registered HUD Broker: * [Check status](#) ☐ Yes ☒ No

Transaction Summary
 Total # properties sold in past 12 months as Listing agent:
 # of these listings you sold yourself:
 Of the properties you sold in past 12 months as Listing agent, how many of those were:
 REOs:
 RELOs:
 Total # properties sold in past 12 months as Buyer's Agent:

Is your business women-owned certified?

☐ No ☐ Yes ☒ Decline to Answer

Is your business veteran-owned certified?

☐ No ☐ Yes ☒ Decline to Answer

Login Information: All Fields Required

Login Name: *

If any changes need to be made to your profile page, enter information and click “Save” at the bottom.

You currently have a Limited Subscription with DispoSolutions, which limits you to BPO assignments, existing Short Sale property assignments, and submitting offers on behalf of a buyer only. For as little as \$75 a year, you can upgrade your subscription to increase your exposure and expand your business.

To upgrade your subscription, simply click on one of the following options, and then fill in your payment and billing information

☒ **Basic Subscription - \$75 per year**

Take advantage of all the benefits of Limited Subscription, plus be able to receive REO property assignments.

☐ **Premium Subscription - \$300 per year**

Take advantage of all the benefits of a Basic Subscription, plus:

- Be searchable in up to 30 zip codes to receive REO property assignments.
- Be able to promote your Web site on your Agent Profile Page and on clients' agent search results.

Billing Information for Basic or Premium Subscriptions

CREDIT CARD INFORMATION



Card Number

Expiration Date

Cardholder's Name

Security Code [What is this](#)

BILLING ADDRESS

Address Line 1

Address Line 2

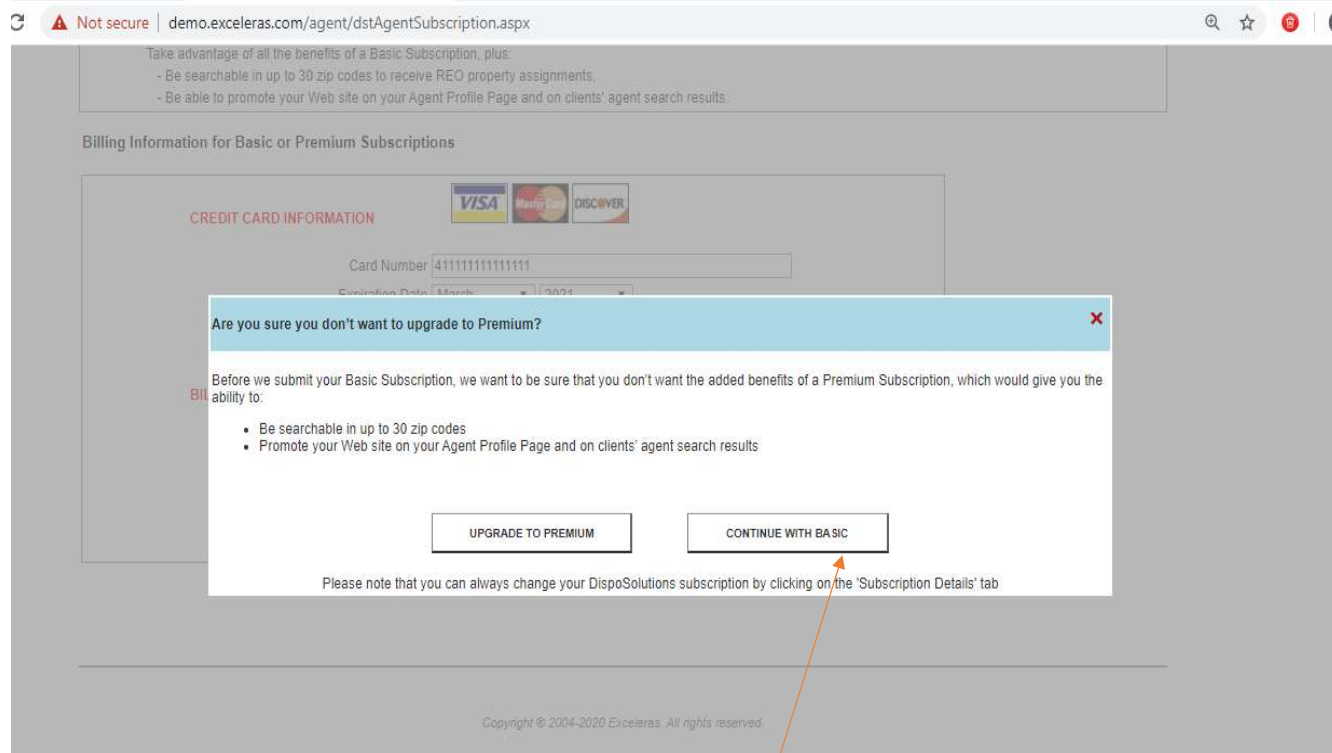
City

State

Zip Code

If **Basis Subscription** is selected, enter credit card information and click **"Submit."**

SUBMIT



Note if **“BASIC”** is selected, next screen select **“CONTINUE WITH BASIC”** proceed to next screen

Thank you for subscribing to DispoSolutions, an Exceleras product!

Type of subscription	Basic
Name of account holder	Hemry Ford Sunter
Account from which payment is being made	4111XXXXXXXXXX11
Amount charged	\$75
Subscription expiration date	5/13/2021
Transaction Reference Number	5361539972

When you click on CONTINUE below, it will take you to your "Subscription Details" page. Here you will see a summary of your subscription, including the subscription expiration date and Transaction Reference Number. Please refer to this number in any communications to us regarding your subscription.

If you have any questions, please e-mail support@exceleras.com

CONTINUE

System will display credit card receipt. Click on **"Print Page"** to print receipt.

Click **"Continue."**

MY ACCOUNT

PROFILE

SUBSCRIPTION DETAILS

Type of subscription : Basic Plan

Name of the account holder: Hemry Ford
Amount charged: \$75.00
Subscription expiration date: 5/13/2021 11:21:03 AM
Transaction Reference Number: 5361539972

Want to increase your exposure and expand your business? Upgrade to our Premium Subscription by clicking on the upgrade button below.

[Learn more about the different plans](#)

UPGRADE TO PREMIUM PLAN

Once your transaction is complete, click on **"Profile"** to view your account information.

Exceleras Agent Subscri x + -

exceleras.com/agent/dstAgentSubscription.aspx

You currently have a Limited Subscription with DispoSolutions, which limits you to BPO assignments, existing Short Sale property assignments, and submitting offers on behalf of a buyer only. For as little as \$75 a year, you can upgrade your subscription to increase your exposure and expand your business.

To upgrade your subscription, simply click on one of the following options, and then fill in your payment and billing information

☐ Basic Subscription - \$75 per year
Take advantage of all the benefits of Limited Subscription, plus be able to receive REO property assignments.

☒ Premium Subscription - \$300 per year
Take advantage of all the benefits of a Basic Subscription, plus:
- Be searchable in up to 30 zip codes to receive REO property assignments.
- Be able to promote your Web site on your Agent Profile Page and on clients' agent search results.

Billing Information for Basic or Premium Subscriptions

CREDIT CARD INFORMATION

Card Number

Expiration Date

Cardholder's Name

Security Code [What is this](#)

BILLING ADDRESS

Address Line 1

Address Line 2

City

State

Zip Code

PLEASE NOTE: Until we submit your subscription preference, we will continue to list you on the DispoSolutions database. However, you will only be able to receive BPO assignments, work on existing Short Sale property assignments, and submit offers on behalf of a buyer. Also note that if you were working on properties prior to this announcement, you will be able to complete these assignments without

If **Premium Subscription** is selected, enter credit card information and click **"Submit."**

Thank you for subscribing to DispoSolutions, an Exceleras product!

Type of subscription	Premium
Name of account holder	Henry Ford Sunter
Account from which payment is being made	4xxxxxxxxxxx1111
Amount charged	\$300
Subscription expiration date	5/13/2022
Transaction Reference Number	5361544878

When you click on CONTINUE below, it will take you to your "Subscription Details" page. When you get to this page, please take the time to input your Web site address so we can include it on your Agent Profile page and clients' agent search results. Also, be sure to add zip codes(up to 30).

On the "Subscription Details" page, you'll see a summary of your subscription, including the subscription expiration date and Transaction Reference Number. Please refer to this number in any communications to us regarding your subscription.

If you have any questions, please e-mail support@exceleras.com

CONTINUE

System will display credit card receipt. Click on **"Print Page"** to print receipt.

Click **"Continue."**

→ ↻ ⚠ Not secure demo.exceleras.com/agent/agentManagementServices.aspx

Welcome Ford, Hemry | Berkshire Hathaway HomeServices Results Realty

Exceleras® REOs VALUATIONS SHORT SALES BUYER AGENT

PROFILE SUBSCRIPTION DETAILS

Type of subscription : Premium Plan

Name of the account holder:	Hemry Ford
Amount charged:	300.00
Subscription expiration date:	5/13/2022 11:21:03 AM
Transaction Reference Number:	5361544878

Agent Website:

Re-enter Website:

Add Preferred Zip Codes: (Note: You can add up to 30 zip codes)
28 remaining zip codes

Enter your website URL

Enter 30 zip codes

Click **“Save”**